

PLAGIARISM

- if someone literally copies an article from a professional journal (or previous thesis, etc.), writes his name on it and submits it as his own work;
- if someone writes „his own" text, but he uses sentences, paragraphs, illustrations, drawings, photos, graphs, maps, or plans, or their details in it, without indicating quotation and their correct references

Such cases do not require explanation: **the Department of Urban Planning and Design refuses automatically such works, the student fails in the subject**, and depending on the severity of the case, the BME Discipline Committee decides on his/her further studies..

THEREFORE:

1. In all cases, **you have to mark** in your text (or project):
 - opinions and thoughts from other authors: even if you quote it literally, even if reformulated;
 - concepts, theories and definitions developed by other authors: even if you quote it literally, even if reformulated;
 - the source of any data, graph, photo, image, or representation, information, data, and thoughts from the Internet, just as they would have been from a printed source.
2. Insert a **FOOTNOTE** into the text right after the quoted text, or thought!
3. Always use quotation marks:
 - if you literally quote someone !!
 - It is not a matter of how many words you used from the original text.
4. You must give on the **SOURCE UNDER EACH MAP, PHOTO, GRAPH, SQETCH, ETC.!**
 - If it's completely your work:
Source: authors own photo
 - If you modified something:
Source: author, using the map of Google map
/datas of ...
/ photo of ...
 - If it's taken over as found :
Source: author... see the prescribed forms of the references
5. If you have any further doubts or questions: **ASK YOUR PROFESSOR**, even before the deadline!
Or look at it in the literature, for exemple
 - Umberto Eco: How to write a Thesis, The MIT Press, 2015, Cambridge, Massachusetts, London, England
 - <http://www.plagiarism.org/>
6. **THE MANDATORY FORM OF THE REFERENCES** in the footnote:
 - If it's a book:
author (editor): title, publisher, year of publication, city of publication, cited page(s)
 - If it's from journal / article:
author: title, „in": journal's title, year and number of cited journal, place of publication, cited page(s);
 - from the Internet:
author: title, website address (precisely!); the last download's date